

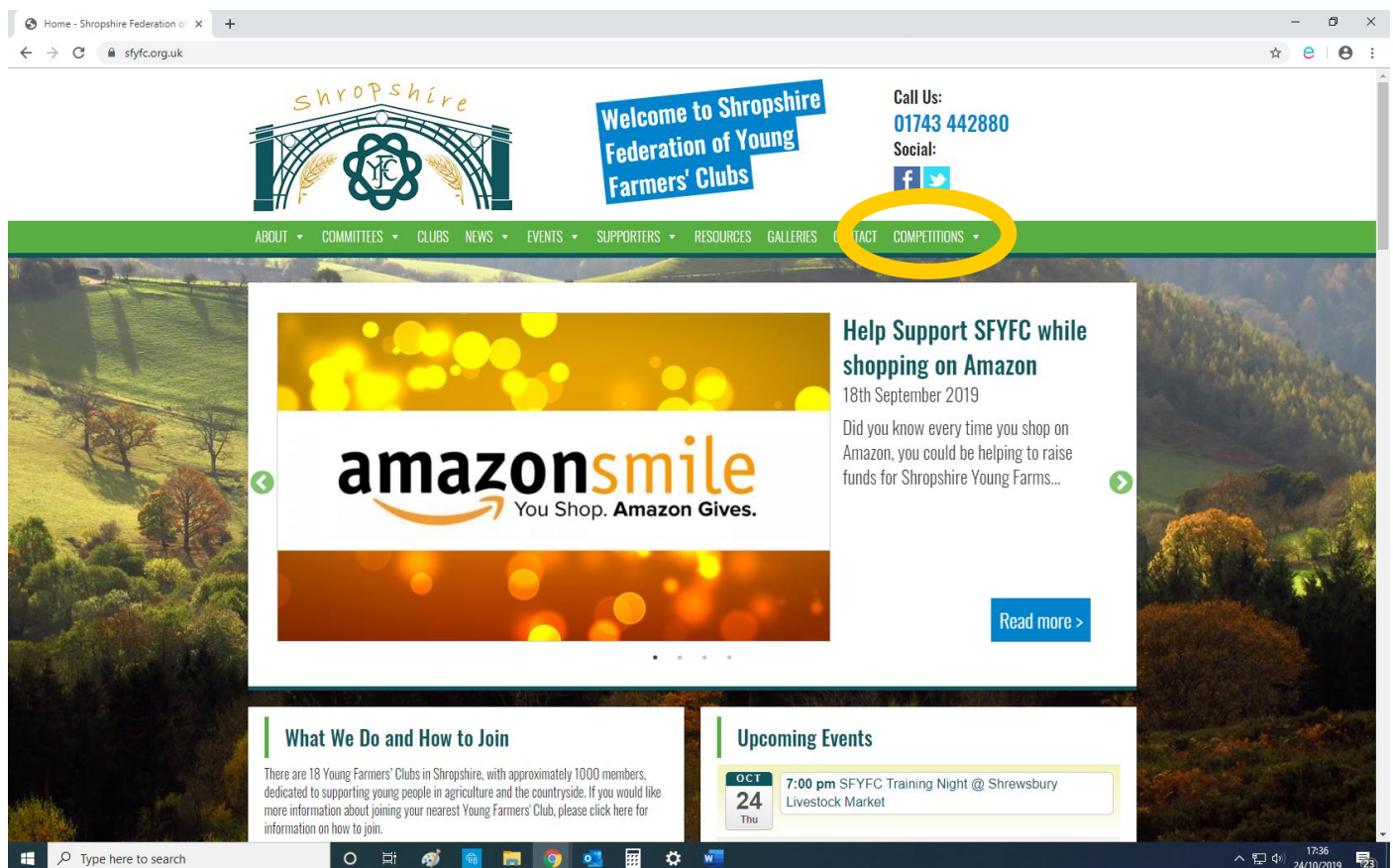
Shropshire YFC Online Entry Guidance for Competitions

HELLO!

As I am sure you are aware SFYFC have moved all of the entries for competitions, the Rally and Show to a system incorporated into the SFYFC website! Hopefully we will be saving time and making things simpler for the office staff and for you guys. This is a step by step guide of how to fill out the form, but hopefully it is all fairly straight forward.

1) Go to the SFYFC website at www.sfyfc.org.uk

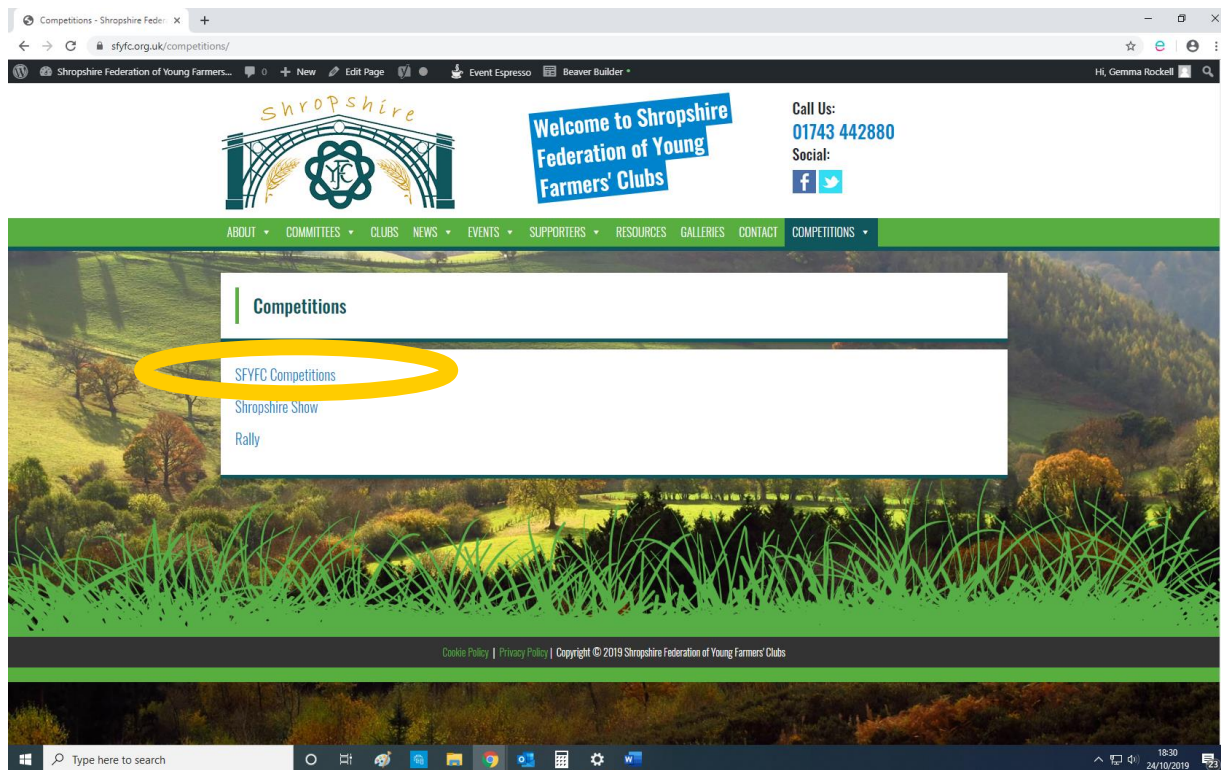
2) On the top menu, click on **Competitions** or go to <https://sfyfc.org.uk/competitions/>.



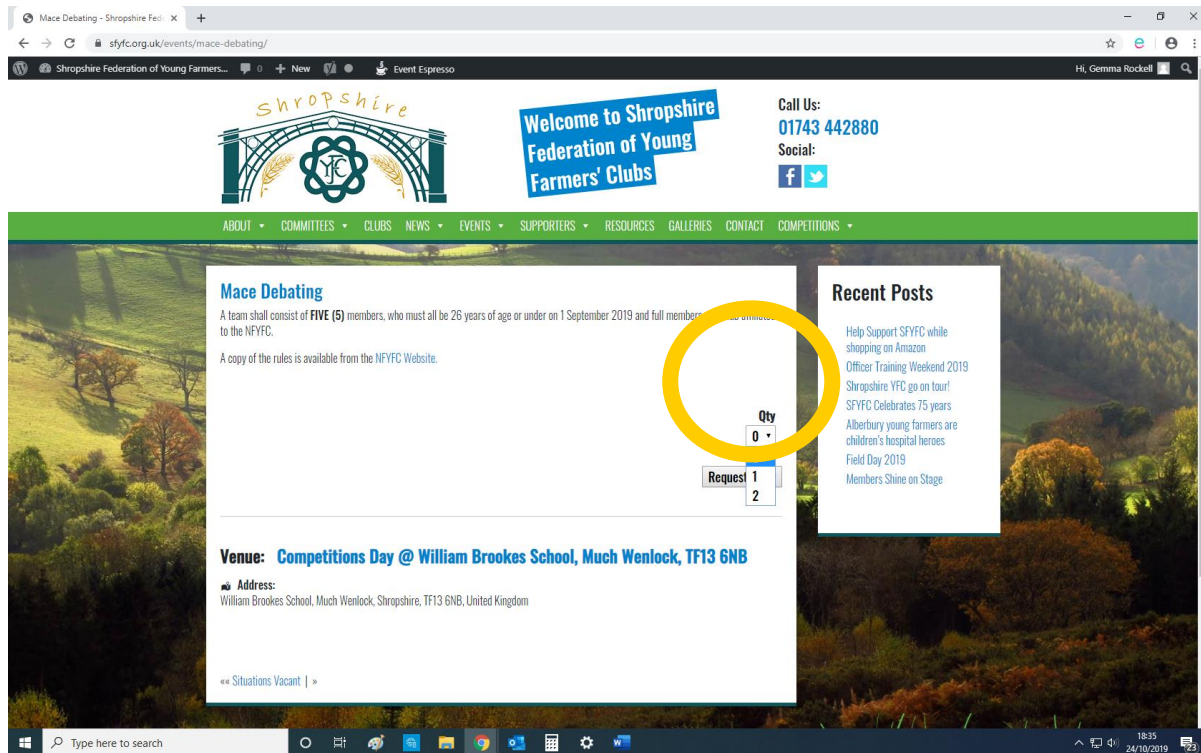
Competition Entry Help...

Contact: Gemma Rockell – 01743 442880 e-mail: gemma@sfyfc.org.uk
www.sfyfc.org.uk/events/

3) Click on the section of competitions you wish to enter – Competitions, Shropshire Show or Rally.



4) This will bring up a list of all the competitions currently open to enter. Click the competition you want to enter which will bring up the details and entry area. From the Qty drop down menu select whether you would like 1 or 2

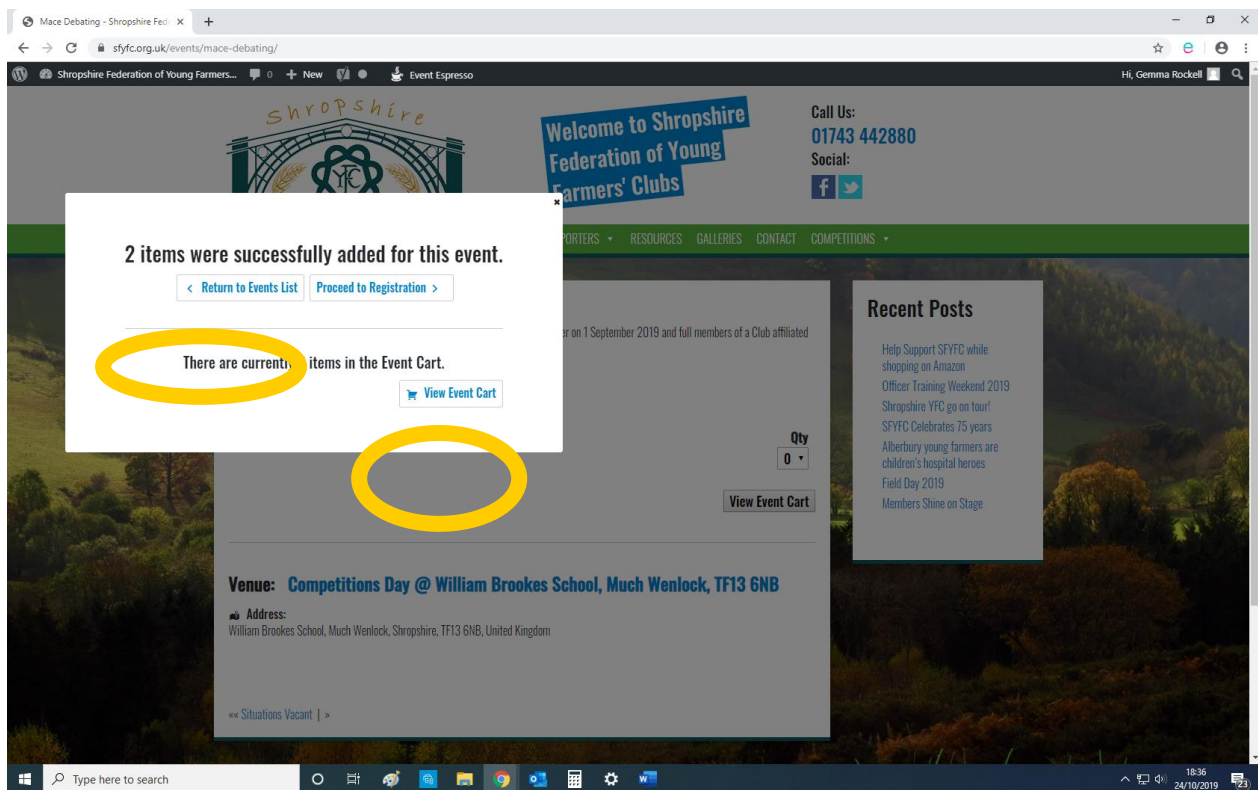


entries.

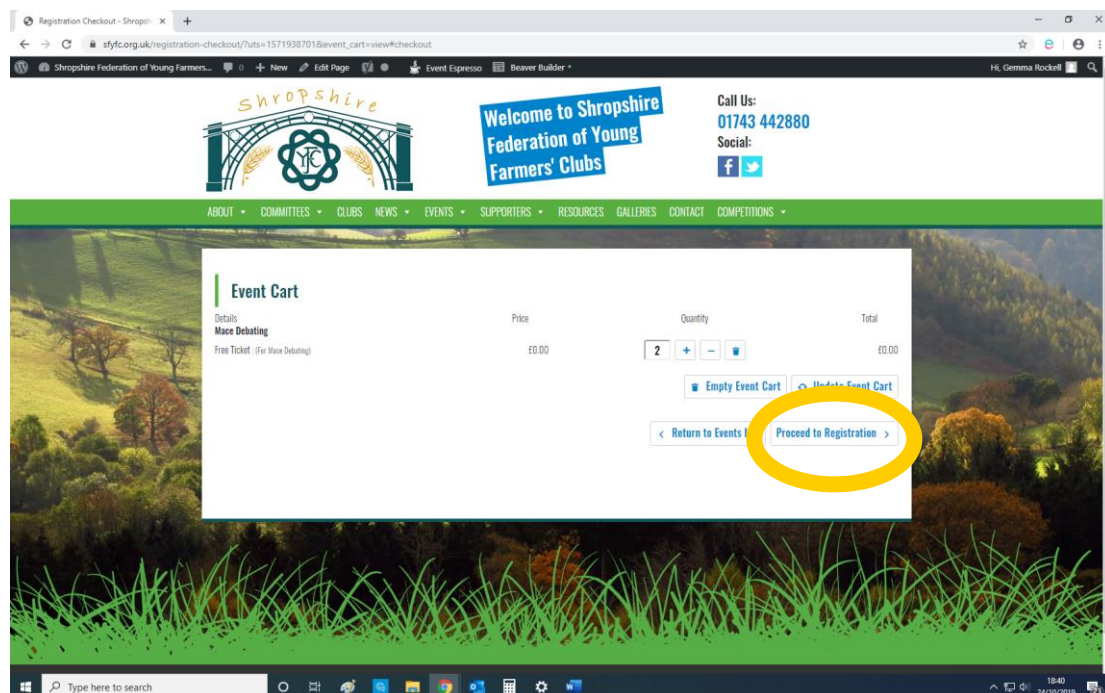
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5) Once you have selected the number of entries required, click the **Request Entry** button. You will then see a popup box to say your entries have been successfully added to your basket. If you have more competitions to enter, click the **Return to Events List** button. You can check your entries at any time by clicking the View Event Cart button



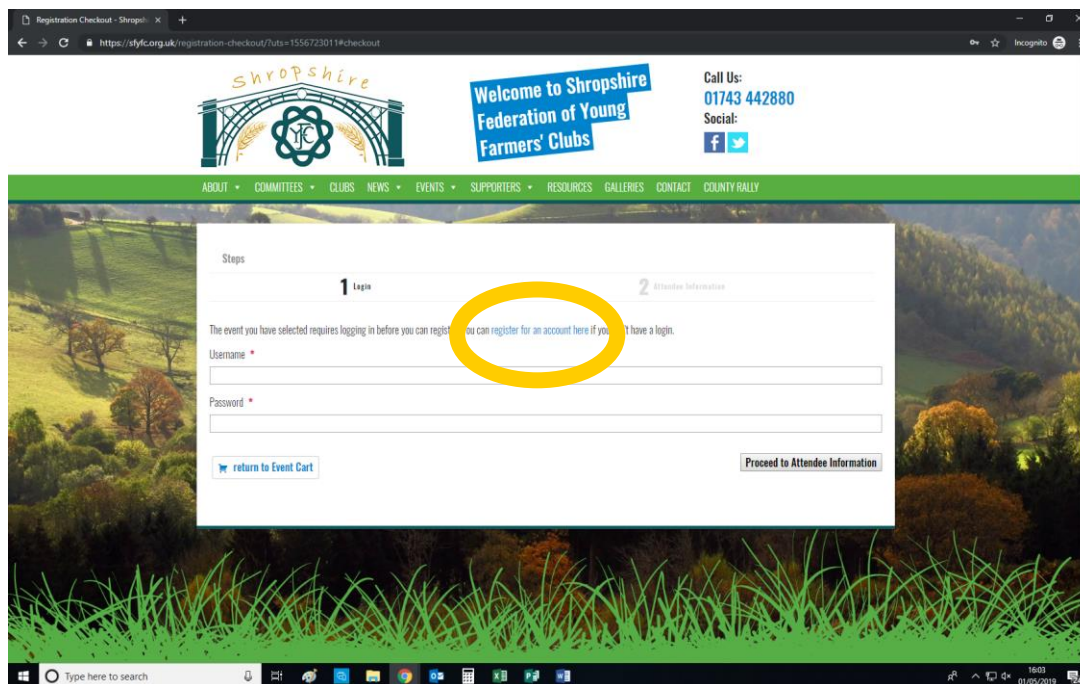
6) Once you have entered all competitions /classes, click the **Proceed to Registration** button



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7) This will take you to the log in page. If this is the first time using the competition entry system, you will need to register for an account. Set your username as your **Club Name and Full Name e.g. Alberbury John Jones**. If you have already signed up, enter your username (email address) and password.



Registration Checkout - Shropshire

https://sfyfc.org.uk/registration-checkout/?tab=1556723011#checkout

Welcome to Shropshire Federation of Young Farmers' Clubs

Call Us: 01743 442880

Social: f t

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Steps

1 Login

2 Attendee Information

The event you have selected requires logging in before you can register. You can register for an account here if you don't have a login.

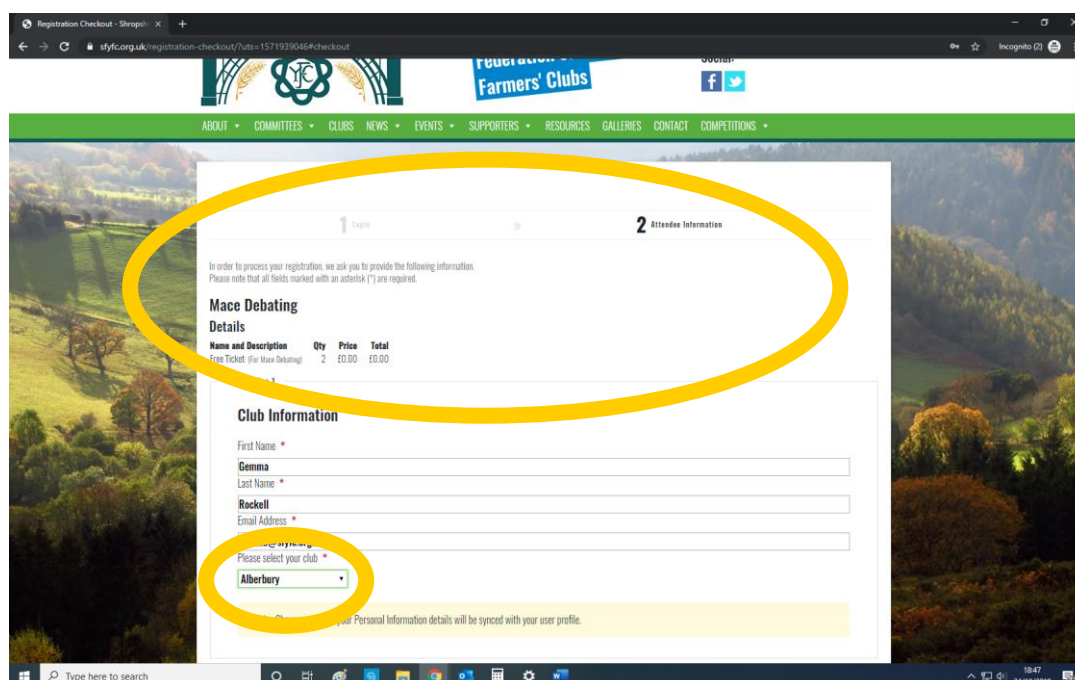
Username *

Password *

return to Event Cart

Proceed to Attendee Information

8) Once signed up / logged in, a list of your entries will be shown. You will then need to select your club from the drop down menu. All other information (first name, last name, email address) should be prefilled. Once you have selected your club, click **Proceed to Finalize Registration**.



Registration Checkout - Shropshire

sfyfc.org.uk/registration-checkout/?tab=1571939046#checkout

Welcome to Shropshire Federation of Young Farmers' Clubs

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Steps

1 Login

2 Attendee Information

In order to process your registration, we ask you to provide the following information. Please note that all fields marked with an asterisk (*) are required.

Mace Debating

Details

Name and Description	Qty	Price	Total
Free Ticket (for Mace Debating)	2	£0.00	£0.00

Club Information

First Name *

Gemma

Last Name *

Rockell

Email Address *

Please select your club *

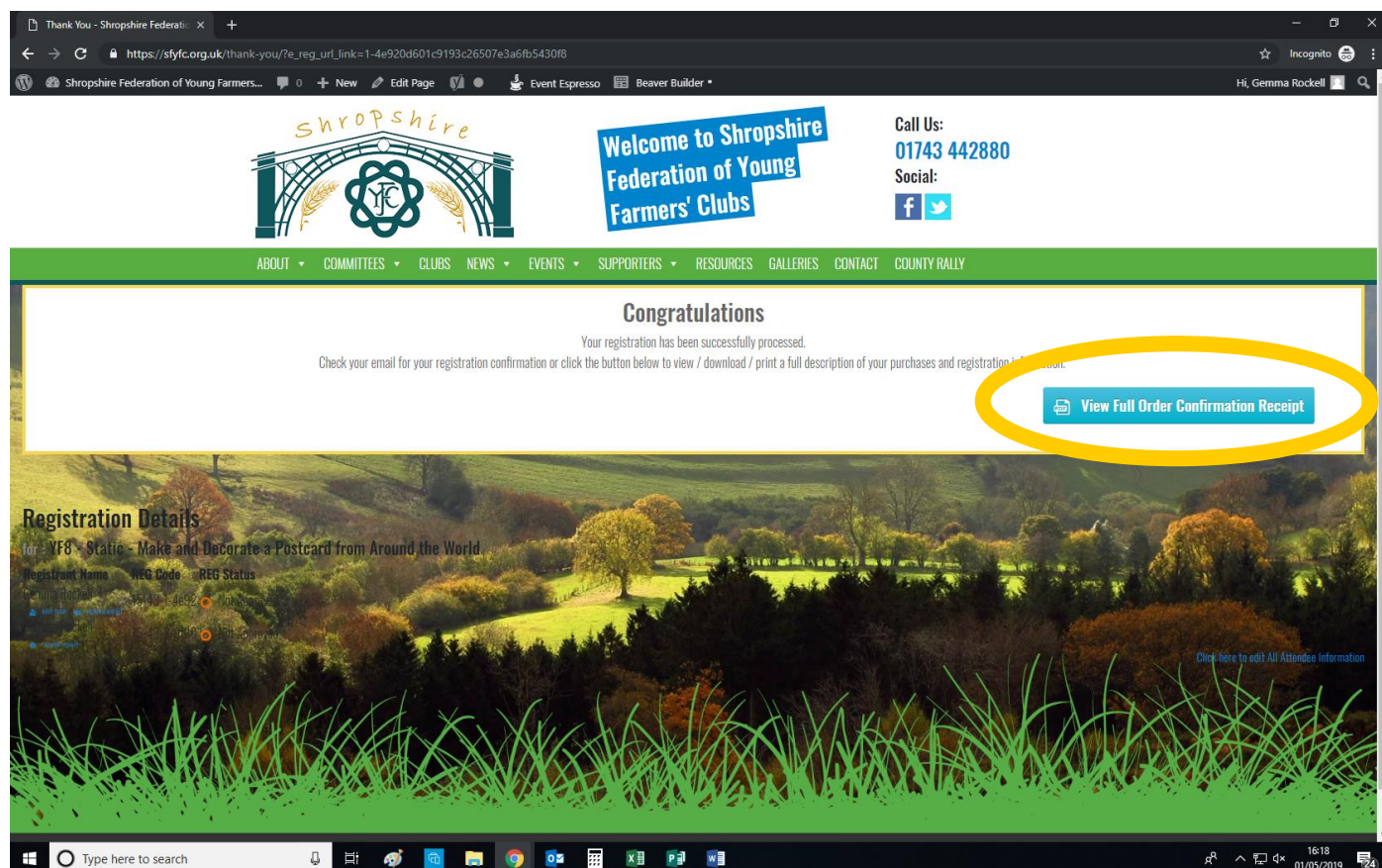
Alberbury

Your Personal Information details will be synced with your user profile.

Competition Entry Help...

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9) If your entries have been successful, it will bring you to the confirmation page. From here you can view a PDF of all your entries which you can also download or print. You will also receive an email showing your entries.



Any problems / questions please let me know.

We would love to hear your feedback... good or bad. We will use this to improve and evolve the system for next year, so please drop me an e-mail.

Thank you for your patience and good luck with the comps.

Kind regards,

Gemma Rockell

County Administrator